

# Report to Deputy Leader & Cabinet Member for Transportation

---

**Decision to be taken on or after 10 September 2019**

**Decision can normally be implemented at least  
3 working days after decision has been signed.**

**Cabinet Member Report No. T26.19**

**Title:** Appointments to Outside Bodies 2019-20

**Date:** 2 September 2019

**Author:** Sophie Payne, Director of Policy, Comms & Performance

**Contact officer:** Claire Hawkes, Head of Policy, Partnerships and  
Democratic Services

Tel: 01296 387114

**Local members affected:**

*For press enquiries concerning this report, please contact the media office on 01296 382444*

**Summary**

The Deputy Leader has consulted with Cabinet Members and relevant members of the Council and a list of member representation on outside organisations has been drawn up for approval and implementation.

**Recommendation**

**The Deputy Leader is asked to APPROVE the list of appointments to outside bodies 2019-20 as set out in Appendix 1.**

**A. Narrative setting out the reasons for the decision**

1. Democratic Services, in consultation with the Deputy Leader, has discussed with each of the Cabinet Members the list of outside bodies to which the County Council appoints representatives. They are detailed in Appendix 1 to this report.

**B. Other options available, and their pros and cons**

2. It is the policy of the County Council to appoint Members to outside organisations and, therefore, no other options have been considered.

**C. Resource implications**

3. Attendance by Members at meetings of organisations to which the Deputy Leader makes appointments may qualify for the payment of allowances, which in most cases are met by the outside organisation. Since the number of outside organisations has been reduced considerably over the past years, and continues to be monitored, no pressure on this budget is expected as a result of payment of allowances.

**D. Value for Money (VfM) Self Assessment**

4. The input by Members as County Council appointees to the respective outside organisations and the information they receive will be of benefit both to the outside organisation and the County Council itself.

**E. Legal implications**

5. Schedule 2, paragraph 19 of the Local Authorities (Functions and Responsibilities) England Regulations 2000 specify that the appointment of any individual to any body other than the authority is a function which may be, but need not be, the responsibility of the Authority's Executive. The Council's Constitution Part 3, Responsibility for Functions, section H provides that the appointment of Members of the Council to outside bodies and the delegation of this function is reserved to the Leader of the Council.
6. Under Part 6 of the Council's Constitution, the special responsibility allowances are payable where a Member represents the Authority at meetings of or arranged by another body.
7. Members will be informed of the need to ensure that insurance cover is in place to cover any indemnities, particularly with regard to charitable organisations of which they may be Trustees.
8. This cover may be provided by the outside organisation to which a Member is appointed.

**F. Property implications**

9. There are no property implications.

**G. Unitary Council**

10. A paper will be brought forward to the Shadow Executive outlining how the Outside Bodies appointments are progressed under the new Buckinghamshire Council.

**H. Other implications/issues**

11. There are no other implications.

**I. Feedback from consultation, Local Area Forums and Local Member views**

12. The Deputy Leader has consulted with Cabinet Members in relation to the outside bodies that fall within the remit of their particular portfolio. All Members were asked to confirm that they will be the County Council representatives on the list of outside bodies contained in the appendix. Their comments were taken into account and the lists amended accordingly.

**J. Communication issues**

13. Please see H above. Once a decision has been taken in relation to representation on outside bodies, all organisations will be informed of the County Council's representative. Members will also be informed of their individual appointments and expectations of the role.

**K. Progress Monitoring**

14. The list and membership of outside bodies are monitored throughout the year to take into account any amendments or updates that may need to be made.

**L. Review**

15. Through monitoring, the list is constantly reviewed throughout the year and updated annually through a Cabinet Member decision.

---

**Background Papers**

Appendix 1 – List of Appointments to Outside Bodies 2019/20.

---

***Your questions and views***

*If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.*

*If you have any views on this paper that you would like the Cabinet Member to consider, or if you wish to object to the proposed decision, please inform the Democratic Services Team by 5.00pm on 9 September 2019. This can be done by telephone (to 01296 382343), or e-mail to [democracy@buckscc.gov.uk](mailto:democracy@buckscc.gov.uk)*